

Swimming New Zealand Policy

Title: Accreditation to SNZ Events



Number: 009

PURPOSE

To outline SNZ policy on:

- a. The process ("Accreditation Process") by which persons may apply to become accredited ("Accredited Persons") to events run by SNZ ("Events");
- b. The terms and conditions of entry by Accredited Persons to Events.

For the purposes of this policy, Accredited Persons may include athletes participating at the Event ("Athletes"), coaches of athletes, administrators, support staff, officials, SNZ approved contractors and SNZ special guests.

POLICY

Eligibility for Accreditation

Athletes: Athletes who are entered in the event are automatically entitled to Accreditation without the need to formally apply.

Coach: A coach will only be accepted as an Accredited Person for each event if the coach is a current member of SNZ and a current member of New Zealand Swim Coaches and Teachers Association (NZSCTA), with the SNZ membership type of Coach. A police vetting check must have been completed and uploaded onto the SNZ database and ticking to confirm they have read and agreed to complying with the Member Protection Policy.

Team Managers: Persons within this category must be a member of SNZ and shall only be granted accreditation if in a working capacity for his/her club. A police vetting check must have been completed and uploaded onto the SNZ database and ticking to confirm they have read and agreed to complying with the Member Protection Policy.

Technical Officials: Persons that have been appointed by the Technical Director working as Technical Officials during the event. A police vetting check must have been completed and uploaded onto the SNZ database and ticking to confirm they have read and agreed to complying with the Member Protection Policy.

Others: At SNZ Management discretion and will be subject to a police vetting.

Police Vetting

Application Process

- Takes approximately 20 days
- Applications made online
- Check includes:
 - Any convictions in NZ
 - Any active charges and warrants in NZ

- Any concerns NZ police have
- Charges withdrawn or dismissed in NZ
- Acquitted charges in NZ
- Any other relevant information

Photo Accreditations

The implementation of photo accreditations for coaches, team managers and technical officials will be applied at SNZ events.

Accreditation Process

Applications for Accreditation must be made by Clubs or by the Regional Association to which the Club belongs at least two weeks prior to the event on the prescribed form. Applications made by individuals will not be accepted. All components of the application will be required to be completed, including the photo requirements. Photo accreditations will be introduced for Swimming NZ events where notified.

Accreditations are not transferable from one event to another and a separate application must be made for each event. Accreditations are also not transferable within the event.

Athletes do not need to apply for Accreditation and shall receive Accreditation by virtue of their entry into the event.

Grant of Accreditation

SNZ may, at its sole discretion, restrict the number of Accredited Persons in relation to each event. If a club, region or zone applies for accreditations over their allocated number of accreditations the club will be contacted to confirm which accreditations will be cancelled.

Subject to the number of Accreditations available for the event, Accreditation shall be considered in respect of persons who meet the eligibility criteria and agree to be bound by the terms and conditions of entry to the event. Persons who have breached the Terms and Conditions of Entry for Accredited Persons at a prior event may be refused Accreditation at SNZ's sole discretion.

Accreditation shall not be transferable and does not permit Accredited Persons to be accompanied by dependent minors or guests when accessing areas designated for Accredited Persons only, such as the pool deck.

TERMS AND CONDITIONS OF ENTRY FOR ACCREDITED PERSONS

1. Swimming NZ Member Protection Policy

Accredited Persons are bound by the SNZ Member Protection Policy. Accredited Persons acknowledge that they have read and understand the Member Protection Policy including:

- a. the responsibilities they have to keep themselves and others safe in our sport.
- b. the standards of behaviour required by SNZ in its Code of Conduct.
- c. the Member Protection Policy Working with Children Checking requirements.
- d. the processes and procedures contained in the Complaint Procedures.

For the safety of children, SNZ strongly recommends that Clubs that have volunteers working with and around children obtain a police vet of the individual, but requires one for accreditation at national events. SNZ can act as a vetting agency if support is required in obtaining this.

2. Adherence to Rules

In addition to the Member Protection Policy, Accredited Persons agree to be bound by and fully comply with New Zealand Swimming Rules and any other relevant procedures and policies as set out by SNZ.

3. Doping Control Authorisation for Athletes

Upon request from SNZ, or its designees, Accredited Persons who are athletes agree to submit to, and participate in, random drug testing conducted by Drug Free Sport NZ or the relevant approved doping authority at any time during Events.

4. Photography

Accredited Persons agree to allow photograph, video, multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by SNZ, or other organisations approved by SNZ, without the necessity for SNZ to obtain separate consent from the Accredited Person.

5. Medical

Accredited Persons consent to receiving any medical treatment, including ambulance transportation, that SNZ or its authorised designees or venue owners think necessary during or after the Event.

6. Safety

Accredited Persons agree to comply with all safety precautions undertaken by SNZ (such as pool supervision and briefings such as team managers meetings) and acknowledge that such safety precautions are a service to the Accredited Person and other participants but are not a guarantee from SNZ that the Accredited Person will remain free from harm.

If the Accredited Person becomes aware of any hazard or any other matter which may cause harm to the Accredited Person or any other person, the Accredited Person shall report it to SNZ immediately.

While SNZ will take all reasonable and practicable steps to ensure the safety of Accredited Persons while at the event, entry to the Event is at the Accredited Person's own risk and the Accredited Person is expected to take reasonable care for their own safety by following any hazard warning signs and complying with any health and safety policies which are applicable. SNZ accept no liability in contract or tort for any injury to person, loss or damage sustained by the Accredited Person while at the Event and specifically excludes any liability for in respect of any claim for damages or exemplary damages arising from any injury to the Accredited Person.

7. Personal belongings

Accredited Persons agree and acknowledge that they are fully responsible for the security of their personal possessions at events. SNZ shall not be liable for any loss or damage to personal possessions whatsoever.

8. Photos, Sound and Video Recordings:

Accredited Persons agree:

- a. that images taken at the events with a camera, mobile phone or other wireless device must not be used for any purpose other than private and domestic purposes.
- b. not to sell, license, publish or otherwise commercially exploit any photographs taken at the events, unless authorised.

- c. not to use any images collected at the events where that use would be regarded as offensive.

9. Removal of Accreditation

SNZ may at its sole discretion withdraw Accreditation from any person in breach of these Terms ("Withdrawal Decision").

Any Withdrawal Decision shall be at SNZ's sole discretion and is not subject to appeal.

10. Agreement to these Terms

Agreement to these terms is deemed by virtue of the grant of Accreditation.

Where Accreditation is granted to a minor it is a condition of Accreditation that a parent/guardian agrees to these terms on behalf of the Accredited Person.

Guests

SNZ withholds the right to permit VIP guests on pool deck, for the purpose of presenting medals or other. These VIP guests will be escorted by an accredited person and will not be subject to a Police vetting.

Approval

This policy was approved by the Board of Swimming NZ on Wednesday 27 May 2020 and will be effective 1 July 2021.