



# 2022 New Zealand Secondary School Swimming Championships

## Event Information Booklet

Thursday 28 – Sunday 31 July 2022

**Waterworld Te Rapa**

Garnett Avenue, Forest Lake, Hamilton 3200

### Contact Information

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Events Manager

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This is a living document and amendments may be made. The information in this booklet is correct at the time of publishing. Swimming New Zealand will not be held liable for any costs and expenses incurred by any person following any changes to the information outlined in this booklet.

For the latest information, please check the event page on the Swimming New Zealand website to ensure you have the up-to-date version



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### **Purpose**

The event will run across 6 sessions and sees the best secondary school swimmers go head-to-head for the national title and the secondary schools seeking the top school gong. This competition has a particular focus on enjoyment and pride in representing your school, with lots of relays on offer to promote team swimming.

### **Good Sports**

Please note that this is a Good Sports event. Swimming NZ is proud to partner with and join the Good Sports movement. This program aims to help parents provide the best sporting experience to their kids.

[Click here to learn more about Good Sports](#)

### **Alert Levels & Contingency Plans**

Please note that this event can only be delivered safely during traffic light levels Orange and Green in conjunction with using vaccine certificates.

[For more information regarding our Contingency Plans, please click here](#)

## **Entry Information**

**Swimming New Zealand rules and regulations govern this competition.**

This meet is open to financial, registered (at the time of competition) Swimming New Zealand swimmers – as a school swimmer, club swimmer or competitive swimmer. Non-SNZ members can enter through the online entry form and SNZ will create a school membership on the SNZ database for these competitors based on the information provided. All participants must agree to comply with the SNZ rules and School Sport NZ eligibility.

The 2022 NZ Secondary School Swimming Championships is for year 9 to 13 students only and will be raced across Short Course (25m) format.

The age groups to be swum by both male and female are Para multi-classification 13 and over, 13 years, 14 years, 15 years, 16 years, 17 years and over. Students must be under 19 years of age on 1 January 2022. The competition is open to all schools in New Zealand with Year 9-13 students.

*Home schooled swimmers are eligible to participate as stipulated by School Sport NZ. Home schooled students would swim as a visitor and not be aligned with any school. The students would be eligible for visitor medals only. The parent of the student must sign-off a document with the event organiser accepting full responsibility for their student including the event health and safety plans.*

### **Entry Deadline**

Entries	Timeline
Entries Open	31 May 2022
Individual Entries Close	12 July 2022 at 11.59pm
Relay Entries Close	13 July 2022 at 11.59pm

Late entries will be accepted for 24hrs, as per SNZ Policy 006. A \$50 (NZD) late entry fee will apply.

### **Individual Entries**

Swimming New Zealand Members are to enter through the SNZ database via their SNZ Fast Lane page.

[Click here to enter through your Fast Lane page](#)

Non-SNZ members need to enter through the online entry form, the link is provided below. SNZ will create a school membership on the SNZ database for these competitors based on the information provided. All non-SNZ members from 2018 - 2021 now have a SNZ ID through entering in these years. If you are unsure of your login please contact [database@swimming.org.nz](mailto:database@swimming.org.nz).

[Click here to enter as a non-SNZ member](#)

### **School Relays**

Schools will enter relays by submitting a relay entry form available on the event page of the SNZ website.

[Click here to enter relay teams](#)

### **School Confirmation**

All competitors will need to be approved by their school to compete. Schools will receive an email once entries have closed, but they can also check the entry by team list once psych sheets are posted, asking them to confirm the student



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attends their school and they are approved to compete at the event to be permitted to swim.

[Click here for the school approval form](#)

### **Entry Fees**

Location	Individual Entry Fee	Relay Team Entry Fee
Student	\$15	\$35

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers.

Schools will be invoiced by Swimming New Zealand for all relay entries, and the individual entry fees of those who are not entering via the database.

No refunds for any withdrawals before or during the meet. Refunds for any medical withdrawals can be considered if a signed medical certificate is supplied.

### **Qualification Criteria**

Age as at 28 July 2022

The qualifying period is from 1 January 2021 to 12 July 2022.

The qualifying times are 25m short course times. Qualifying times swum in pools other than 25m pools must be converted using the SNZ [conversions](#).

Individual entry times will be generated by the SNZ database – and can be from either approved or unapproved meets. For non-SNZ Members proof of times from their Regional Swimming Championships must be sent to [entries@swimming.org.nz](mailto:entries@swimming.org.nz). Performances from international, regional and local competitions not held within the database will not be eligible for use to enter this championship.

### **Relays**

Male and female relays will be swum as timed-finals and in the age groups Under 16 (15&U) and 16 & Over. Younger swimmers can swim in the older age group, but older swimmers cannot swim down.

If an Under 16 (15&U) swimmer swims in the older age group, they cannot also swim in the younger age group of that event.

Mixed relays will be swum in the same age groups and teams must consist of 50% male and 50% female swimmers. Points from these races will not count towards top school relay trophies.

### **Skins Event**

The 4 x 50m skins event won't receive entries. The fastest 8 athletes from the 100m IM for each of the skins age groups will form the field. We will spin the wheel prior to each leg of the skins competition to determine the swim stroke for that 50m effort. Two swimmers will be removed per leg until we have two swimmers in the 4<sup>th</sup> effort.

The male event will run in entirety, followed by the female event.

Please note that if you do not wish to swim in the Skins event, you must complete a withdrawal form within 30mins of swimming the 100m IM. No late withdrawals will be accepted, and it is strongly encouraged that a swimmer who qualifies actually participates in this fun and exciting event.

### **Psych Sheets**

Psych Sheets will be posted on the event webpage as soon as possible after entries close.

Corrections and changes to psych sheets are to be sent to [entries@swimming.org.nz](mailto:entries@swimming.org.nz) by 11.59pm Sunday 17 July.

Any changes made after the final psych sheets are published will not be updated online, but will be completed and updated on the SNZ event file.

### **Para Swimmers**

The 2022 New Zealand Secondary School Swimming Championships are open to Para swimmers who have a classification of some form – provisional, national or international. To discuss the status of your classification, contact National Para Swimming Development Coordinator Cameron Leslie on [cameron@swimming.org.nz](mailto:cameron@swimming.org.nz).



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Medals will be distributed based on the World Para Swimming points system (similar to the percentage of the world record calculation) using the event software, of which results are final. Para swimmers will swim in their own multi-classification timed finals in the Para multi-classification 13 and over age group.

There are no qualifying times for Para swimmers but you must have a time on the SNZ database.

Para swimmers are eligible for the following events: 50m for all strokes, 100m for all strokes excluding butterfly, 200m freestyle, 100m IM for all classifications.

For any questions regarding classification, please contact Cameron Leslie via email at [cameron@swimming.org.nz](mailto:cameron@swimming.org.nz)

## Event Information

### Opening Hours

Competition	Morning	Afternoon
Thurs 28 July		14.45 (gates) 16.25 (comp)
Fri 29 July	7.15 (gates) 8.45 (comp)	15.00 (gates) 16.25 (comp)
Sat 30 July	7.15 (gates) 8.40 (comp)	15.00 (gates) 16.25 (comp)
Sun 31 July	7.15 (gates) 8.40 (comp)	

Schools and/or athletes that wish to train outside these times will have to organise their own times with the pool and pay entry.

### Results

Results will be posted as soon as possible in the complex. Swimming New Zealand will have live results accessible via a link on the event webpage during competition.

### Mytogs App

Results can also be found via the free Swimming New Zealand App: [mytogs](#)

### Ticketing

Tickets	Morning	Afternoon
Adult	\$7.50	\$7.50
Child	\$7.50	\$7.50
Concession	\$7.50	\$7.50

A limited number of tickets will be available from Saturday 16 July at 9am. Tickets will be available for purchase via Humanitix.

A ticket will permit entry into the public grandstand. A ticket holder is not permitted to enter pool deck without an accreditation pass. SNZ reserves the right to ask you to return to the public grandstand or to be removed from the venue.

### Spectator Entrance

The spectator entrance will be located through main reception and to the grandstand side door from the Learn to Swim pool. Please remember to scan into the venue with your Covid-19 Tracer app.

### Livestreaming, Photography & Videography

Photos and videos will be taken throughout the competition. All athletes and spectators have agreed to allow photographs, videos, audio recordings and audio recording to be taken by accredited SNZ contractors to be used for any legitimate purpose by SNZ.

This event may be livestreamed. If you have any questions or wish to discuss this further, please contact [events@swimming.org.nz](mailto:events@swimming.org.nz) as soon as possible.

Spectators agree upon entry that photographic, video or audio recording equipment is prohibited for any purpose which may include, without limitation, video and/or audio recorders, camera tripods, monopods or lenses with a total focal strength of greater than 300mm and commercial digital video equipment. The SNZ Event staff will, at their sole discretion, determine whether an item is intended for personal or commercial use.

### Merchandise

Merchandise for this event is provided by SNZ partner Teamline and is available for pre-purchase. In addition, race suits and other swim products are available from Teamline



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on their online store and from their pop-up store located in the SNZ boardroom alongside the grandstand. Find everything you need on their website [www.teamline.co.nz](http://www.teamline.co.nz)

### **Parking**

Parking is limited at Waterworld. Please try and limit the number of vehicles you travel into the meet.

### **Athlete Information**

#### **Pool Access**

##### **Swimmers**

Access to the pool for all swimmers, coaches and team managers is via the rear entrance. Accreditation must be worn around the neck to gain access. No accreditation = no entry

Lost accreditation can be replaced at a cost of \$15 each.

#### **Warm-Up Procedure**

Date	Warm-Up Times
Thu 28 July	Morning: N/A
	Afternoon: 3.00pm – 4.10pm
Fri 29 July	Morning: 7.15am – 8.20am
	Afternoon: 3pm – 4.10pm
Sat 30 July	Morning: 7.15am – 8.25am
	Afternoon: 3pm – 4.10pm
Sun 31 July	Morning: 7.15am – 8.25am
	Afternoon: N/A

Swimming New Zealand use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the event webpage.

#### **Athlete Seating**

A decision on whether a seating plan will be implemented closer to the event time. Seating will be located in the grandstand.

#### **Strapping**

Swimmers with strapping must provide documentation from a relevant registered health practitioner or physiotherapist and be reviewed by the Technical Director prior to swimming. Any swimmers without such documentation will not be permitted to swim.

#### **Meet Set-Up**

The meet is short course (25m pool).  
All events are timed finals.

Events will be super seeded with the top 8 swimmers in each age group swimming together in the last timed finals for each respective event, all other swimmers will be rank seeded.

#### **Marshalling Process**

Self-marshalling will be employed during all sessions of this event. Swimmers will assemble 4 heats prior to their event. For all 50m events swimmers need to be behind the blocks 6 heats prior to their event.

#### **Victory Ceremonies and Medals**

Medals shall be awarded for the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> placed swimmers for all age group and Para events. The victory ceremony timetable will be included in the programme, and we will endeavour to run to this timetable. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

There is strictly not photography to be taken of the medal ceremonies. All photos will be available on the Swimming New Zealand Facebook page.

#### **Dress Standard for victory ceremonies:**

- School t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.

### **Team Manager Information**

#### **Accreditation**

Schools will need to complete the coaches and managers form for team personnel who are attending the meet. Event passes will be allocated to clubs based on this information.

Accreditation must be worn at all times, around the neck, to gain access to the pool. No accreditation no entry. Lost accreditation can be replaced at a cost of \$15.00 each.

Date	Deadline
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Applications Open	24 May 2022
Applications Close	13 July 2022 at 11.59pm
Late Applications Close	15 July 2022 at 11.59pm

A link to apply for coach and team manager accreditation will be available on the event webpage closer to the opening date, with this page providing more details regarding gaining accreditation.

Please note: late applications will incur a \$50 late fee for each individual

### **Accreditation Criteria**

Coaches must be registered with Swimming New Zealand under the member category 'Coach' and must be showing as financial and active in the Swimming New Zealand database.

Managers must be an active member on the Swimming New Zealand database. They can be registered as volunteer member and must have a Police Vetting check completed on their SNZ profile. They are not permitted to be undertaking any coaching on pool deck.

Photo accreditation will be incorporated for this event, so a headshot or passport photo will be required to be included as part of the application process.

Anyone without accreditation will need to purchase a spectator ticket.

### **Pool Access**

#### **Coaches & Team Managers**

Access to the pool for all swimmers, coaches and team managers is via the rear entrance. Accreditation must be worn around the neck to gain access. No accreditation = no entry.

Accreditations will be available for collection from the accreditation table located at the side entrance.

Lost accreditation can be replaced at a cost of \$15 each.

### **Team Managers Meeting**

There will be a Team Managers Meeting held at the venue, in the Officials Room located near the accreditation entrance.

### **Officials Room**

### **Thursday 28 July at 3pm**

It is compulsory that all Team Managers attend this meeting so that processes can be explained, accreditation handed out and any questions answered.

### **Event Packs**

School race packs including accreditation passes can be collected by Team Managers at the athlete entrance from 2.30pm on Thursday 28 July, prior to the gates opening.

### **Session Programmes**

Session programmes will be placed in regional boxes at the resolutions desk. Relay and withdrawal forms will be available from here also. Session programme numbers are based on the coaches and managers form.

### **Event Communication**

During the meet SNZ will use the multi-txt system to communicate to coaches and managers during the meet, please ensure your contact details are correct when completing your accreditation application.

### **Banner Placement**

Swimming New Zealand will have signage in and around the facility; this signage will take precedence over school banners. SNZ reserves the right to remove any banners that are not in appropriate areas or that conflict with event signage/sponsors.

### **Withdrawals**

Withdrawals from events for session one will need to be submitted at the Team Managers meeting held prior to the start of the meet. Any late withdrawals will see points deducted from total points for schools as per Policy 008.

As all events are run as timed finals SNZ Policy 008 will apply. *For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.*

### **Protests**

Protests must be submitted to the referee, in writing, on the protest form by the team manager only within 30 minutes following the conclusion of the respective event. This needs to be accompanied in cash by the \$100.00 protest fee.

If conditions causing a potential protest are noted prior to the event a protest must be lodged before the signal to start is given.



All protests shall be considered by the referee. If the referee rejects the protest, they must state the reasons for their decision. The regional Team Manager may appeal the rejection to the Jury of Appeal whose decision shall be final.

If the protest is rejected, the deposit will be forfeited to SNZ. If the protest is upheld the deposit will be returned.

### **Opening Ceremony**

There will be an opening ceremony prior to the start of session two on Friday 29 July at 8.30am. Each school should nominate two swimmers to represent their school in the march, with school banners and uniform strongly encouraged.

The ceremony will start at 8.30am at which time all swimmers will need to be in their seats.



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### Medal Ceremony Timetable

Day	Session	Medal Ceremony
Thursday 28 July	One	Presented at the conclusion of Session One
Friday 29 July	Two	Presented during and at the conclusion of Session Two
	Three	Presented during and at the conclusion of Session Three
Saturday 30 July	Four	Presented during and at the conclusion of Session Four
	Five	Presented during and at the conclusion of Session Five
Sunday 31 July	Six	Presented during and at the conclusion of Session Six

### Points

2022 NZ Secondary School Swimming Championship points are as follows:

#### Age Group Events

Place	1	2	3	4	5	6	7	8
Points	26	21	17	14	12	10	8	6

#### Para Events

Place	1	2	3	4	5	6	7	8
Points	26	21	17	14	12	10	8	6

#### Relay Events (not mixed relays)

Place	1	2	3	4	5	6	7	8
Points	26	21	17	14	12	10	8	6

- Trophies will be awarded to:
  - Top All Girls School
  - Top All Boys School
  - Top Co-Ed School
  - Top Para School
  - Boys Relay Trophy – overall relay points
  - Girls Relay Trophy – overall relay points

Note: Schools can only win the above Top School trophies based on their school type. i.e. A Co-Ed School cannot win either of the Top Girls or Top Boys School trophies.

### Medical Information

Service	Address	Phone
Anglesea Clinic Urgent Care	3 Thackeray St, Hamilton	07 858 0800
Hamilton Family Dental	1359 Victoria St, Beerescourt	07 214 5987
Vercoe Rd Pharmacy	35 Vercoe Rd, Beerescourt	07 849 3805
X-Ray, Pacific Radiology	6 Avalon Drive, Nawton	07 847 5753
Physio, Active +	543 Te Rapa Rd, Te Rapa	07 282 1624
Waikato Hospital	Pembroke St, Hamilton East	07 839 8899
Emergency – Fire, Police, Ambulance		111
AED	Waterworld Hamilton, Reception & outside Hydroslide	