

# Swimming New Zealand Policy

**Title:** International Travel Authorisation



**Number:** 004

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## PURPOSE

To set out the SNZ Policy for SNZ members wishing to train and compete internationally (outside of any official SNZ Team) and to outline the process to gain SNZ Authorisation.

## POLICY

To gain international travel authorisation:

All applicants must:

- Be a current financial member of SNZ.
- Have no outstanding debt with SNZ, their region or club.
- Not be facing any disciplinary action with SNZ, their region or club.

## TRAVEL AUTHORISATION PROCESS

### Individual Travel Authorisation

For individuals/clubs/coaches to compete or train in another country.

- Applicants must complete the application form online [Individual Travel Application](#)
- Form comes through to SNZ for approval.
- SNZ will approve the form if the swimmer meets the requirements of the policy (above).
  - If the region of club or region has information why SNZ should not to approve the application, they must contact SNZ immediately.
- SNZ will notify the applicable club of approved application.
- SNZ will then publish approved form to the swimmer's profile in the database under the "documents" tab.
- SNZ will send to applicable international federation.

### Regional / Club Team Travel Authorisation

For regional or club teams who have been selected to compete or train in another country

- Applicants must complete application form online [Team Travel Authorisation](#)
- Form comes through to SNZ for approval.
- SNZ will approve the form if all personal have met the requirements of the policy (above).
- SNZ will notify the applicable region and club of application status.
- SNZ will send to applicable international federation.